

SADBERGE PARISH COUNCIL

Notice is hereby given that there will be a meeting of Sadberge Parish Council at 6 p.m. on Tuesday 8th July 2008 for the purpose of transacting the business listed in the agenda below.

The first part of the meeting will consist of the annual inspection tour (on foot) of Parish Council land and property. This will begin at 6 p.m. at the brick bus shelter on the village green.

The remainder of the meeting will take place in Sadberge Village Hall.

AGENDA

1. Inspection tour of Sadberge Parish Council land and property.
2. Apologies for absence
3. Declarations of interest in items on the agenda
4. Minutes of the last meeting
 - To approve the minutes of the meeting on 3rd June 2008.
5. Matters arising
 - 5.1 Proposed reconstruction of 10 Dale Road.
 - 5.2 Stray cats.
 - 5.3 Parking in The Orchard.
 - 5.4 Proposed wind farms at East and West Newbiggin.
 - 5.5 Newsletter.
6. Caravan on agricultural land north of Lea Close.
 - Mr. Walker-Coates gave an undertaking to vacate the land by 26th June 2008. To review the situation and to agree any relevant actions.
7. Sadberge Post Office
 - To receive an update on the efforts being made to re-open a Post Office in Sadberge and to agree any relevant actions.
8. Calor Village of the Year competition
 - To receive a report on the judges' visit on 7-Jul-2008.
 - To receive a report on the entry for the 2008 Calor Tees Valley Village of the Year competition.
 - To agree any relevant actions.
9. Village Festival on Saturday 21st June 2008
 - To review the festival, to approve related payments and to discuss the arrangements for a Village Festival in 2009.
10. "Talking Together" event in Sadberge on 16th July 2008
 - To receive a report on Darlington Borough Council's plans for a "Talking Together" event in Sadberge on 16th July 2008 and to agree any relevant actions.
11. Tree planting by Riever Homes
 - As a result of discussions with Darlington Borough Council about the removal of some trees along the northern boundary of St. Andrew's Park, Riever Homes Ltd. has agreed to carry planting throughout Sadberge to a maximum value of £5,000.
 - To agree what planting should take place.

/ continued over the page

12. Flower tubs
 - A local resident has offered to buy a number of flower tubs to be placed on the village green. To decide how to respond to this suggestion.
13. Maintenance of the railings in Sadberge
 - A local resident has asked Darlington Borough Council to paint the railings in three locations in the village. The Borough Council has suggested that it would be better for the request to come from the Parish Council.
 - To decide whether to ask the Borough Council to paint the railings.
14. Community compost facility
 - To consider the suggestion of creating a community compost facility in Sadberge.
15. Parish Council land and property
 - Following the inspection tour, to consider what (if any) action needs to be taken to maintain Parish Council land and property in a safe and appropriate condition.
16. Parish Plan
 - To receive a report on the implementation of the Sadberge Parish Plan and to agree any relevant actions. Specific topics will include:-
 - Village gardens.
 - Sadberge Energy Saving Project.
 - Application for an "It's Your Community" grant.
 - Partnership agreement with the Energy Saving Trust.
17. Risk assessment and risk management
 - To review the Council's risk assessment and to agree any necessary modifications or additions.
 - To review the Council's processes for managing risks and to agree any necessary changes.
18. Accounts, Internal Audit and Annual Return
 - To review the internal audit report for the year ended 31-Mar-2008.
 - To approve the accounts for the year ended 31-Mar-2008.
 - To approve the statement of accounts in Section 1 of the Annual Return for the year ended 31-Mar-2008.
 - To approve the annual governance statements in Section 2 of the Annual Return for the year ended 31-Mar-2008.
 - To review the expenditure versus budget for the current financial year.
19. Request for Councillor's names and addresses
 - The Clerk has received an email request for information about the Parish Councillors' names and addresses. To decide how to respond to this request.
20. Darlington Association of Parish Councils and Parish Meetings
 - To receive a report on the DAPC meeting on 17-Jun-2008 and to agree any relevant actions.
21. Approval of payments

To approve the following payment:-

 - Electricity monitors for the Sadberge Energy Saving Project £275.84
22. Planning

To note the outcomes of the following planning applications

 - Granted 08/00105/FUL Erection of a lean-to walkway to front of indoor arena, lighting to the outdoor arena, erection of a stable/barn and horse exerciser at Middleton Riding Centre, Sadberge Road, Middleton St. George.

/ continued over the page

- Withdrawn 08/00381/FUL Single storey extensions to the front and side at New House, Church Lane.

23. Correspondence

- 23.1 Letter from the Durham County Council Welfare Rights Team asking for help with publicising a campaign to boost the claiming of benefits among pensioners.
- 23.2 Letter from Darlington Borough Council asking for help with publicising a "High Quality Design in Darlington" workshop being held in Sadberge Village Hall on 2-Jul-2008.
- 23.3 Letter from Mencap requesting a donation.
- 23.4 Letter from Stillington & Whitton Parish Council about the consultation about the bus service for the villages to the north-east of Darlington.

24. Date of the next meeting

Alastair Mackenzie
Clerk to Sadberge Parish Council

**Copies of Sadberge Parish Council minutes and agendas
are available on the Sadberge web site at
www.sadberge.org.uk**